

MTSU Sustainable Campus Fee Funding Request Form

The Sustainable Campus Fee (SCF) supports projects that advance sustainability at MTSU. This form allows students, faculty, and staff to propose initiatives that contribute to a greener campus through energy efficiency upgrades, infrastructure improvements, education, research, and efforts to enhance campus biodiversity.

There are 5 sections to the application: Section I: Contact Information, Section II: Project Category, Section III: Project Description, Section IV: Project Cost, and Section V: Project Performance Information (For applicable projects).

The Sustainable Campus Fee is administered through a partnership with the Office of Student Affairs, the Center for Student Involvement & Leadership, and the Center for Energy and Sustainability (CES).

Date Monday, September 28, 2026

Request Number **SCFR27000078**

1. Name Wendy Jones

Email wendy.jones@mtsu.edu

Phone Number (615) 904-8548

SECTION II: Project Category

Please note that all proposed projects will have to comply with MTSU campus guidelines and recommendations.

1. Select the category that best describes the project. (Select One - See Descriptions Below)

Biodiversity

CATEGORY DESCRIPTIONS

Energy Conservation/Efficiency - (e.g. installing LED light bulbs, adding insulation to walls, replacing old appliances with energy-efficient models, installing programmable lighting, etc.)

Renewable Energy - (e.g. implementing projects to harness naturally replenishing sources like wind, water, and sunlight to generate electricity - like solar-powered picnic tables, etc.)

Sustainable Transportation - (e.g. installing covered bike racks, replacing fuel vehicles with electric vehicles, etc.)

Alternative Fuels - (e.g. setting up electric vehicle charging stations, implementing hybrid or electric vehicles, purchasing electric or propane power equipment, etc.)

Recycling - (e.g. purchasing recycling bins, improving signage, recycling difficult materials, etc.)

Waste Reduction - (e.g. establishing a reuseable to-go container program, reducing food waste, installing waterbottle filling stations, etc.)

Water Conservation - (e.g. purchasing rain barrels, creating a rain garden, switching to low-flow water fixtures, installing low-flow water valves, etc.)

Biodiversity - (e.g. planting pollinator garden, tree planting, installing bird boxes, etc.)

Education - (e.g. hosting a sustainability fair to raise awareness about green practices, hosting bike repair and/or safety workshops)

Research and Innovation - (e.g. researching the effects of microplastics, solar feasibility study, etc.)

SECTION III: Project Description

Please include as much detail as possible in this section. The more information you provide, the better equipped the adjudication committee will be to fully understand your request and make an informed decision.

To expand a text box, click and drag the two diagonal lines in the bottom-right corner. This allows you to adjust the size and view of your content as you type.

1. Project Title

JEWL Seed Library Maintenance

2. Scope: Work to be accomplished

The JEWL Seed Library, established in 2024 with funding from the MTSU Sustainable Campus Fee Program, provides the MTSU community with vegetable, flower, and herb seeds to promote sustainability and healthy eating. Our website and events feature demonstrations, expert advice, and educational content to ensure users can successfully grow the seeds they take home.

We're requesting funding to purchase seed packets, supplies, and promotional materials for the coming year. We will also seek seed donations from external companies and the MTSU School of Agriculture. Each seed packet we acquire serves multiple users, because we repackage seeds into smaller take-home quantities. We will host two events to promote the JEWL Seed Library, one in Spring 2027 to promote spring and summer planting, and one event in Fall 2027 to promote fall and winter planting. We also plan to increase the Seed Library's visibility by participating in MTSU community outreach with partners such as the Center for Energy and Sustainability, the Office of New Student and Family Programs, and the Alumni Association.

3. Scope: Benefit Statement

During the past year, the JEWL Seed Library has promoted sustainability, biodiversity, healthy eating, and experiential learning opportunities. Over 600 MTSU students, the Seed Library's largest user group, took seeds during the 2025-2026 academic year.

We carefully curate available seed varieties to encourage biodiversity and ensure successful cultivation. We limit our seed purchases to open-pollinated (heirloom) varieties, which lets us showcase plant varieties that are rare or native to Middle Tennessee and best suited to local growing conditions. By choosing these varieties, we contribute to local and statewide efforts to protect native plant species and to provide plants that have stood the test of time worldwide.

4. Location of Project

The JEWL Seed Library is located on the first floor of the James E. Walker Library. Users can browse and take seeds during library operating hours from February through October.

5. Participants and Roles

The Seed Library is managed by Wendy Jones, Access Services Coordinator, with assistance from a committee of other library employees. We collaborate with other departments and organizations on campus, such as the MTSU School of Agriculture and the Plant and Soil Science Club, to provide seeds and education to library users. We have also featured the Rutherford County Master Gardeners at past events.

6. Student Participation in the project and/or Student Benefit from the project

Walker Library student employees participate in ongoing seed library maintenance by breaking down and labeling seed packets, stocking seed cabinets, taking inventory, and staffing public events.

MTSU students, the primary user group for the Seed Library, will be able to take home seeds appropriate for the growing season and their growing environment (windowsill container, balcony, yard, etc.). They'll be able to choose from a diverse range of flowers, herbs, and vegetable seeds. The plants students grow will help them learn about agriculture and the origins of food.

7. Future Operating and/or Maintenance Requirements

The JEWL Seed Library requires a rotating stock of seeds. When seeds are out of season, we store them until the appropriate time to plant. We also monitor the Seed Library to ensure proper stock rotation and to ensure we have enough seeds to meet user demand.

8. Additional Comments or Information Pertinent to the Proposed Project

Since its inception, the JEWL Seed Library has been an exciting addition to both the Walker Library and the campus community. With continued funding, the Seed Library will continue promoting biodiversity and sustainability to the MTSU community. See <https://library.mtsu.edu/seedlibrary> for more information.

Any supporting documents or attachments will be on the pages following the SCF Request.

Note, all projects are expected to be completed by December 31, 2026.

SECTION IV: Project Costs

1. Project Cost Estimate 4490.00

2. Source of Estimate

The estimate for our project cost includes the following categories:

Vegetable, fruit, and herb seeds (Vendors: Baker Creek Seeds. Projected price: \$3,250.00).

Envelopes, envelope labels, and self-adhesive tabs for seed packets (Vendors: Amazon, Staples. Projected price: \$740.00).

Promotional materials such as prizes and giveaways for our two annual events. These items will be related to seed growing and plant maintenance. Examples include seed starting supplies and hand garden tools. (Projected price: \$500.00).

3. Has previous funding from this source been awarded?

Yes

If Yes, please explain how this request differs from previous funding request.

We are requesting funding to provide ongoing maintenance to the JEWL Seed Library and to expand the program.

SECTION V: Project Performance Information

If your project is expected to reduce energy consumption (e.g. through lighting upgrades or HVAC improvements etc.), please provide an estimate of potential savings. Feel free to contact the Center for Energy and Sustainability for help making these calculations at ces@mtsu.edu.

1. Estimated Annual Energy Savings (Estimated in kW, kWh, Btu, etc.)
2. Annual Energy COST Savings (\$)
3. Annual Operating Cost Savings or Other Cost Savings. Specify in dollar amount, if applicable. (\$)
4. Matching or Supplementary Funding (Identify and explain, if applicable)

Acknowledgment

I acknowledge that a project summary and photo must be submitted, if I am awarded funding and upon completion of the project.

Supporting Documentation or Attachments if provided.

JEWL Seed Library
Sustainable Campus Fee Program Application
September 2026

Item	Vendor	Qty	Unit Price	Total
Self Adhesive Tabs for Seed Cabinet Drawers	Staples	9	\$ 11.49	\$103.41
Multipurpose Labels for Seed Envelopes	Staples	4	\$ 121.50	\$486.00
Seed Envelopes	Amazon	3	\$ 49.99	\$149.97
Prizes and take-home seed starting or seed growing supplies	Various			\$500.00
Seed Packets	Baker Creek Heirloom Seed Company	938		\$3,250.75
Total Request				\$4,490.13

JEWL Seed Library
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Flowers	SKU	Variety	Qty	Unit Price	Total Price
Aster	FL394	Aster, Benary's Princess Bright Red	10	\$ 3.00	\$30.00
	FL352	Aster, Matsumoto Formula Mixed	10	\$ 3.00	\$30.00
	FL643	Aster, Valkyrie Yellow	10	\$ 3.50	\$35.00
Baby's Breath	FL997	Baby's Breath, Carmine Pink	9	\$ 3.00	\$27.00
	FL769	Baby's Breath, Rosa	9	\$ 3.00	\$27.00
Bachelor's Button	FL157	Bachelor's Button, Black Boy	10	\$ 3.50	\$35.00
	FL162	Bachelor's Button, Red Boy	10	\$ 3.00	\$30.00
	FL166	Bachelor's Button, Classic Artistic Mix	10	\$ 3.00	\$30.00
Calendula	FL208	Calendula, Orange King	10	\$ 3.50	\$35.00
	FL208	Calendula, Pink Surprise	10	\$ 3.50	\$35.00
	FL234	Calendula, Strawberry Blonde	10	\$ 3.75	\$37.50
Canterbury Bell	FL150	Canterbury Bell, Deluxe Rainbow Mix	9	\$ 3.50	\$31.50
Celosia	FL637	Celosia, Jessica Mix Cockscomb	9	\$ 5.00	\$45.00
	FL454	Celosia, Plumosa Glorious Mix	9	\$ 4.00	\$36.00
	FL1022	Celosia, Red Raven Cockscomb	9	\$ 4.50	\$40.50
Coreopsis	WF151	Coreopsis, Incredible Swirl	9	\$ 3.00	\$27.00
	WF150	Coreopsis, Incredible Dwarf Mix	9	\$ 3.00	\$27.00
	WF114	Coreopsis, Yellow Fully Double	9	\$ 3.00	\$27.00
Cosmos	FL119	Cosmos, Xsenia	9	\$ 4.00	\$36.00
	FL153	Cosmos, Xanthos	9	\$ 4.00	\$36.00
	FL435	Cosmos, Cosmic Red	9	\$ 3.50	\$31.50
Dahlia	FL301	Dahlia, Cactus Flowered Mix	9	\$ 3.50	\$31.50
	FL362	Dahlia, Dandy Improved	9	\$ 3.50	\$31.50
	FL300	Dahlia, Unwin Mix	9	\$ 3.00	\$27.00
Dianthus	FL647	Dianthus, Flora Mix	9	\$ 3.00	\$27.00
	FL366	Dianthus, Raspberry Ripple	9	\$ 3.00	\$27.00
	FL364	Dianthus, Zebra Crossing	9	\$ 3.50	\$31.50
Daisy	FL679	Daisy, Pink Shades Paper	9	\$ 3.50	\$31.50
	FL293	Daisy, Blue Disc African	9	\$ 3.50	\$31.50
	FL369	Daisy, Crazy	9	\$ 3.50	\$31.50
Echinacea	HB346	Echinacea, Alan's Pride	9	\$ 5.00	\$45.00
	HB293	Echinacea, Paradiso Mix	9	\$ 5.00	\$45.00
	HB186	Echinacea, Mellow Yellows	9	\$ 5.00	\$45.00
Forget Me Not	FL713	Forget-Me-Not, Bellamy Pink	9	\$ 3.00	\$27.00
	FL714	Forget-Me-Not, Bellamy White	9	\$ 3.00	\$27.00
Nasturtium	FL536	Nasturtium, Baby Orange	9	\$ 4.00	\$36.00
	FL500	Nasturtium, Alaska Mix	9	\$ 3.00	\$27.00
Pansies	FL555	Viola, Arkwright Ruby	9	\$ 3.00	\$27.00
	FL890	Viola, Berna Velvet Blue Pansy	9	\$ 3.00	\$27.00
	FL543	Viola, Historic Florist Mix Pansy	9	\$ 3.00	\$27.00

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Flowers	SKU	Variety	Qty	Unit Price	Total Price
	FL560	Viola, Tiger Laeta	9	\$ 4.00	\$36.00
Phlox	FL233	Phlox, Twinkles Dwarf Mix	9	\$ 3.00	\$27.00
	FL968	Phlox, Blueberry Swirl	9	\$ 3.50	\$31.50
	FL230	Phlox, Cherry Caramel	9	\$ 3.00	\$27.00
Poppies	FL582	Poppy, Black Peony	10	\$ 3.00	\$30.00
	FL585	Poppy, American Legion	10	\$ 3.50	\$35.00
	FL583	Poppy, Flemish Antique	10	\$ 3.50	\$35.00
Primrose	FL607	Primrose, Wanda Mixed Colors	9	\$ 4.00	\$36.00
	FL1028	Primrose, Fuji Sunset	9	\$ 6.00	\$54.00
Snapdragon	FL622	Snapdragon, Bizarre Mixed	10	\$ 4.00	\$40.00
	FL621	Snapdragon, Black Prince	10	\$ 3.00	\$30.00
	FL651	Snapdragon, Rembrandt	10	\$ 3.50	\$35.00
Strawflower	FL413	Strawflower, King Size Orange	9	\$ 3.50	\$31.50
	FL678	Strawflower, King Size Silvery Rose	9	\$ 3.50	\$31.50
Sunflower	FL745	Sunflower, Henry Wilde	6	\$ 3.00	\$18.00
	FL732	Sunflower, Chocolate Cherry	6	\$ 4.00	\$24.00
Zinnia	FL831	Zinnia, Pink Senorita	5	\$ 3.00	\$15.00
	FL818	Zinnia, Orange King	5	\$ 3.50	\$17.50
	FL867	Zinnia, Queen Lime Orange	5	\$ 4.00	\$20.00
	FL1006	Zinnia, Benary's Giant Coral	5	\$ 4.00	\$20.00
	FL1008	Zinnia, Benary's Giant Deep Red	5	\$ 4.00	\$20.00
	FL810	Zinnia, Polar Bear	5	\$ 3.00	\$15.00
			543		\$1,921.00

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Herbs	SKU	Variety	Qty	Unit Price	Total Price
Blue Spice Basil	HB200	Basil, Blue Spice	10	\$ 3.00	\$30.00
Cinnamon Basil	HB104	Basil, Cinnamon	10	\$ 3.00	\$30.00
Genovese Basil	HB101	Basil, Genovese	10	\$ 3.00	\$30.00
Lemon Basil	HB107	Basil, Lemon	10	\$ 3.00	\$30.00
Lime Basil	HB103	Basil, Lime	10	\$ 3.00	\$30.00
Mammolo Basil	HB252	Basil, Mammolo	10	\$ 3.00	\$30.00
Bee Balm	HB292	Bee Balm, Wild Bergamot	10	\$ 3.50	\$35.00
	HB350	Bee Balm, Panorama Red	10	\$ 3.50	\$35.00
Cat Grass	GS100	Barley, Variegated Cat Grass	10	\$ 4.00	\$40.00
Catnip	HB329	Catmint, Grandview	10	\$ 3.50	\$35.00
Chamomile	HB157	Chamomile, Zloty Lan	10	\$ 4.00	\$40.00
Cilantro	HB262	Cilantro, Dwarf Lemon	10	\$ 3.00	\$30.00
Lavender	HB112	Lavender, Vera	10	\$ 3.00	\$30.00
Lemon Balm	HB117	Lemon Balm, Green	10	\$ 3.00	\$30.00
Lemongrass	HB162	Lemongrass	10	\$ 4.50	\$45.00
Marjoram	HB137	Marjoram	10	\$ 3.00	\$30.00
Mint	HB263	Mint, Marvelous Mix	10	\$ 3.50	\$35.00
Oregano	HB174	Oregano, Wild Za'atar	10	\$ 4.00	\$40.00
Parsley	HB133	Parsley, Giant of Italy	10	\$ 3.00	\$30.00
Rosemary	HB218	Rosemary, Rosy	10	\$ 5.00	\$50.00
Sage	HB147	Sage, Broad Leaf	10	\$ 3.00	\$30.00
Thyme	HB113	Thyme, Common	10	\$ 3.00	\$30.00
			220		\$745.00

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Vegetables	SKU	Variety	Qty	Unit Price	Total Price
Beans	LB104	Lima Bean, Christmas Pole	3	\$4.00	\$12.00
	BN127	Bean, Greasy Grits	3	\$4.00	\$12.00
	FB101	Fava Bean, Broad Windsor	3	\$3.50	\$10.50
Bok Choy	OR166	Bok Choy, Baby Milk	3	\$3.00	\$9.00
	OR176	Bok Choy, Snow White	3	\$3.00	\$9.00
Brussels Sprouts	BS106	Brussels Sprouts, Red Rubine	3	\$3.50	\$10.50
Cabbage	OR140	Chinese Cabbage, Hilton	2	\$3.00	\$6.00
	CB103	Cabbage, Early Jersey Wakefield	2	\$3.00	\$6.00
	RC112	Radicchio, Chioggia 506	2	\$3.00	\$6.00
Cucumber	CU182	Cucumber, Dar	3	\$3.00	\$9.00
	CU167	Cucumber, Miniature White	3	\$3.00	\$9.00
	CU119	Cucumber, China Jade	3	\$4.00	\$12.00
	CU101	Cucumber, Marketmore 76	3	\$3.00	\$9.00
Eggplant	EG225	Eggplant, Jewel Marble	3	\$3.50	\$10.50
	EG113	Eggplant, Black Beauty	3	\$3.00	\$9.00
Fennel	HB128	Fennel, Florence	3	\$3.50	\$10.50
Gourds	GD108	Gourd, Birdhouse	3	\$3.00	\$9.00
	AG103	Gourd, Dishcloth (Edible Luffa)	3	\$3.50	\$10.50
Greens	OR169	Komatsuna, Spinach Mustard "Old Tokyo"	3	\$3.00	\$9.00
	QR103	Tatsoi, Green	3	\$3.00	\$9.00
	QR122	Choy Sum, Purple	3	\$3.50	\$10.50
Leeks	LK106	Leek, Autumn Giant	2	\$3.00	\$6.00
	LK101	Leek, Carentan	2	\$3.00	\$6.00
Lettuce	OG106	Arugula, Common	2	\$2.75	\$5.50
	LT155	Lettuce, Buttercrunch	2	\$3.00	\$6.00
	LT200	Lettuce, Landis Winter	2	\$3.50	\$7.00
	LT204	Lettuce, Heirloom Cutting Mix	2	\$4.00	\$8.00
	LT116	Lettuce, Little Gem	2	\$3.00	\$6.00
	LT205	Lettuce, Lava Lamp Red Romaine	2	\$4.00	\$8.00
	LT158	Lettuce, Merlot	2	\$3.00	\$6.00
Melon	WM198	Watermelon, Sugar Baby Bush	2	\$3.00	\$6.00
Okra	OK103	Okra, Clemson Spineless	3	\$3.00	\$9.00
	OK132	Okra, Alabama Red	3	\$3.50	\$10.50
Onion	ON130	Onion, Texas Early Grano	2	\$3.00	\$6.00
	ON104	Onion, Flat of Italy	2	\$3.00	\$6.00
	ON125	Onion, Ishikura Bunching	2	\$3.00	\$6.00
Peas	GP110	Pea, Tom Thumb Garden	3	\$4.00	\$12.00
Peppers	PP191	Sweet Pepper, Canary Bell	3	\$3.00	\$9.00
	HPP145	Hot Pepper, Apocalypse Scorpion	3	\$6.50	\$19.50
	HPP121	Hot Pepper, Chinese 5 Color	3	\$3.25	\$9.75

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Vegetables	SKU	Variety	Qty	Unit Price	Total Price
	PP172	Sweet Pepper, Chocolate Beauty	3	\$3.50	\$10.50
	PP204	Sweet Pepper, Mini Bell Mix	3	\$3.00	\$9.00
	HPP184	Hot Pepper, Poblano	3	\$3.00	\$9.00
	HPP107	Hot Pepper, Thai Red Chili	3	\$3.00	\$9.00
	PP167	Sweet Pepper, Violet Sparkle	3	\$3.50	\$10.50
	HPP150	Hot Pepper, Jalapeno Craig's Grande	3	\$3.00	\$9.00
	HPP106	Hot Pepper, Tabasco	3	\$3.00	\$9.00
	HPP102	Hot Pepper, Serrano Tampiqueno	3	\$3.00	\$9.00
	PP144	Sweet Pepper, Shishito	3	\$3.50	\$10.50
Squash	SQ156	Winter Squash, Galeux d'Eysines	2	\$4.00	\$8.00
	SQ160	Winter Squash Seeds, Jack Be Little	2	\$3.00	\$6.00
	SQ119	Winter Squash, Jarrahdale Pumpkin	2	\$3.00	\$6.00
	SSQ107	Summer Squash, White Scallop	2	\$3.00	\$6.00
	SQ157	Winter Squash, Sweetnut	2	\$3.50	\$7.00
Tomatoes	TS174	Tomato, Apricot Zebra	2	\$3.50	\$7.00
	TP106	Tomato, Black Cherry	2	\$3.50	\$7.00
	TM181	Tomato, Bonny Best	2	\$3.00	\$6.00
	TK115	Tomato, Brandywine Sudduth's Strain	2	\$3.00	\$6.00
	TP101	Tomato, Cherokee Purple	2	\$3.00	\$6.00
	TG103	Tomato, Green Zebra	2	\$3.50	\$7.00
	TM105	Tomato, Micro Tom	2	\$5.00	\$10.00
	TK120	Tomato, Mortgage Lifter	2	\$3.00	\$6.00
	TO107	Tomato, Orange Hat	2	\$5.00	\$10.00
	TS169	Tomato, Orange Jazz	2	\$3.50	\$7.00
	TM126	Tomato, Amish Paste	2	\$3.00	\$6.00
	TM127	Tomato, Pantano Romanesco	2	\$3.00	\$6.00
	TS146	Tomato, Pink Tiger	2	\$3.50	\$7.00
	TP170	Tomato, Queen of the Night	2	\$3.50	\$7.00
	TM109	Tomato, Spoon	2	\$3.00	\$6.00
	TY122	Tomato, Yellow Pear	2	\$3.00	\$6.00
	TW107	Tomato, White Tomesol	2	\$3.00	\$6.00
			175		\$584.75