

MTSU Sustainable Campus Fee Funding Request Form

The Sustainable Campus Fee (SCF) supports projects that advance sustainability at MTSU. This form allows students, faculty, and staff to propose initiatives that contribute to a greener campus through energy efficiency upgrades, infrastructure improvements, education, research, and efforts to enhance campus biodiversity.

There are 5 sections to the application: Section I: Contact Information, Section II: Project Category, Section III: Project Description, Section IV: Project Cost, and Section V: Project Performance Information (For applicable projects).

The Sustainable Campus Fee is administered through a partnership with the Office of Student Affairs, the Center for Student Involvement & Leadership, and the Center for Energy and Sustainability (CES).

Date Tuesday, September 8, 2026

Request Number **SCFR27000059**

1. Name Karen Austin

Email Karen.Austin@mtsu.edu

Phone Number (615) 494-7648

SECTION II: Project Category

Please note that all proposed projects will have to comply with MTSU campus guidelines and recommendations.

1. Select the category that best describes the project. (Select One - See Descriptions Below)

Waste Reduction

CATEGORY DESCRIPTIONS

Energy Conservation/Efficiency - (e.g. installing LED light bulbs, adding insulation to walls, replacing old appliances with energy-efficient models, installing programmable lighting, etc.)

Renewable Energy - (e.g. implementing projects to harness naturally replenishing sources like wind, water, and sunlight to generate electricity - like solar-powered picnic tables, etc.)

Sustainable Transportation - (e.g. installing covered bike racks, replacing fuel vehicles with electric vehicles, etc.)

Alternative Fuels - (e.g. setting up electric vehicle charging stations, implementing hybrid or electric vehicles, purchasing electric or propane power equipment, etc.)

Recycling - (e.g. purchasing recycling bins, improving signage, recycling difficult materials, etc.)

Waste Reduction - (e.g. establishing a reuseable to-go container program, reducing food waste, installing waterbottle filling stations, etc.)

Water Conservation - (e.g. purchasing rain barrels, creating a rain garden, switching to low-flow water fixtures, installing low-flow water valves, etc.)

Biodiversity - (e.g. planting pollinator garden, tree planting, installing bird boxes, etc.)

Education - (e.g. hosting a sustainability fair to raise awareness about green practices, hosting bike repair and/or safety workshops)

Research and Innovation - (e.g. researching the effects of microplastics, solar feasibility study, etc.)

SECTION III: Project Description

Please include as much detail as possible in this section. The more information you provide, the better equipped the adjudication committee will be to fully understand your request and make an informed decision.

To expand a text box, click and drag the two diagonal lines in the bottom-right corner. This allows you to adjust the size and view of your content as you type.

1. Project Title

Water Bottle Filling Station - Peck Hall First Floor (CLA Advising Suite)

2. Scope: Work to be accomplished

The project requires purchasing and installing two water fountains, one with a bottle filling station, that will replace two old, existing water fountains without a bottle filling station. Water supply may need modifications to be compatible with purchased model.

3. Scope: Benefit Statement

The installation of a water filling station will continue to align Peck Hall with environmentally friendly practices that lead to the reduction of plastic bottle consumption and inappropriate disposal. This encourages and reinforces the behavior of bringing and using long term use, refillable water bottles.

4. Location of Project

Peck Hall 121

Participants and Roles

Lisa Benzinger will order the ezH2O® RetroFit Bottle Filling Station Kit for EMAB Family Filtered Non-Refrigerated

and communicate with Facilities personnel on the removal of the old water fountain and installation of the new Elkay water fountains.

5. Participants and Roles

Peck Hall 121

Participants and Roles

Lisa Benzinger will order the ezH2O® RetroFit Bottle Filling Station Kit for EMAB Family Filtered Non-Refrigerated

and communicate with Facilities personnel on the removal of the old water fountain and installation of the new Elkay water fountains.

6. Student Participation in the project and/or Student Benefit from the project

Throughout each weekday, 100+ students, including those who attend advising appointments or peer mentor meetings, hang out and do schoolwork in the Peck Hall breezeway. Students requiring accessibility will have a first-floor water-bottle filling station available in a space. Currently, there is no water station on the first floor of Peck Hall, and so students are required to 1) take an elevator to access the closest filtered water bottle filtered station, 2) or walk up two flights of stairs to access the closest filtered water bottle filling stations, or 3) choose plastic bottle convenience from the POD. In addition, the POD lacks an accessible door, and persons with mobility differences may find it difficult to enter and exit. The lack of a water bottle filling station and increased time to access free filtered water in Peck Hall reinforces non-environmentally friendly consumer behavior, and the installation of a water bottle filling station would be able to create new individual

environmentally friendly behavior in/around Peck Hall, as well as sustain individual environmentally friendly behavior built across campus.

7. Future Operating and/or Maintenance Requirements

Filters will be replaced based on the station's indicator status as needed.

8. Additional Comments or Information Pertinent to the Proposed Project

It may be beneficial to consult with Dr. Lance Alexis in the Office of Civil Rights and Compliance for his input on potential compliance concerns regarding the accessibility of water bottle filling stations. My understanding of ADA guidelines is that "no fewer than two drinking fountains shall be provided" on a floor, and the lack of a bottle filling station on the first floor for the only two fountains could be viewed negatively due to the access difference. The installation of a filtered water bottle filling station in Peck Hall 121 would create the only accessible first floor station in the area as the nearby academic buildings (Rutledge, KOM, Wiser-Patton & Davis, James Union, Todd, Jones, and Boutwell) have bottle filling stations on non-first floors that require using a ramp and/or elevator to fully access except for KOM where it is directly accessed at a ramp area at the garden level. Cope is the only nearby building, however is non-academic, that has a ground level, no ramp or elevator needed to access water bottle filling station. Saunders & Wright would be the only closest academic building where one could enter from the ground level without need of a ramp or elevator to access a water bottle filling station like any other person without a mobility difference. The ground and exterior design of Peck Hall makes the use of a ramp optional, most notably from the north side where accessible parking is located, and does not have the navigation inconvenience, being forced to use a ramp or elevator that may displace/re-route the person from their intended destination, as the others. Thereby restoring and reaffirming personal dignity for those that may have mobility differences and creating a non-stigmatizing, pro-environment option for clean filtered water.
<https://www.ada.gov/law-and-regs/design-standards/2010-stds/#211-drinking-fountains>

Any supporting documents or attachments will be on the pages following the SCF Request.

Note, all projects are expected to be completed by December 31, 2026.

SECTION IV: Project Costs

1. Project Cost Estimate 3000.00

2. Source of Estimate

Quote from Elkay through <https://www.elkay.com/products/drinking-water/bottle-filling-stations/standard-wall-mount/lmabfws-rf> and previous campus projects

3. Has previous funding from this source been awarded?

If Yes, please explain how this request differs from previous funding request.

SECTION V: Project Performance Information

If your project is expected to reduce energy consumption (e.g. through lighting upgrades or HVAC improvements etc.), please provide an estimate of potential savings. Feel free to contact the Center for Energy and Sustainability for help making these calculations at ces@mtsu.edu.

1. Estimated Annual Energy Savings (Estimated in kW, kWh, Btu, etc.)
 2. Annual Energy COST Savings (\$)
 3. Annual Operating Cost Savings or Other Cost Savings. Specify in dollar amount, if applicable. (\$)
 4. Matching or Supplementary Funding (Identify and explain, if applicable)
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Acknowledgment

I acknowledge that a project summary and photo must be submitted, if I am awarded funding and upon completion of the project.

Supporting Documentation or Attachments if provided.

DATE: 09/22/2026

Peck Hall

Replace Bottle Fill Fountain (WO# C427271)

COST ESTIMATE

	ITEM	QUANTITY	UNIT PRICE		EXTENDED PRICE
				=	\$0.00
	Elkay LZ8W5LK Bottle Fill Fountain	1	\$1,597.99	=	\$1,597.99
	Trap	1	\$12.68	=	\$12.68
	Trap Adapter	1	\$2.98	=	\$2.98
	Trap to Wall Connection	1	\$5.39	=	\$5.39
	Supply Line	1	\$8.96	=	\$8.96
		0	\$0.00	=	\$0.00
		0	\$0.00	=	\$0.00
		0	\$0.00	=	\$0.00
		0	\$0.00	=	\$0.00
	Misc Shop Supplies	1	\$50.00	=	\$50.00
MATERIALS SUBTOTAL				=	\$1,678.00
FCR		10%		=	\$167.80
Labor: (2 people X 6.0 hours/day X 2.0 days)		24	\$40.00	=	\$960.00
Grand Subtotal				=	\$2,805.80
Contingency		10%		=	\$280.58
TOTAL COST ESTIMATE				=	\$3,086.38

[illegible]